

NTS

International Express Ltd

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DANGEROUS GOODS POLICY

This policy reflects the 2025 ADR regulatory updates and the company's annual DGSA audit review.

Index

- 1. Scope and Purpose**
- 2. Training**
- 3. Dangerous Goods Safety Adviser (DGSA)**
- 4. Vehicle Equipment and Documentation**
- 5. Load Security and Segregation**
- 6. Security**
- 7. Use of Employee Vehicles**
- 8. Postal Restrictions**
- 9. Policy Review**

1. Scope and Purpose

This policy applies to all NTS International Express Ltd employees, contractors, and subcontracted hauliers involved in the handling, carriage, packing, loading, unloading, documentation, or transport of dangerous goods by road under ADR and The Carriage of Dangerous Goods and Use of Transportable Pressure Equipment Regulations (CDG) 2009 (as amended).

It ensures that all dangerous goods (including wastes and nominally empty packaging) are recognised, classified, and carried in compliance with ADR 2025 and UK CDG regulations. Carriage will only be undertaken by competent staff who have received appropriate training, and by carriers approved for such activities.

2. Training

No employee may engage in any activity affecting the transport of dangerous goods until they have received suitable training corresponding to their role and responsibilities. This includes drivers carrying Limited Quantities (LQ) of dangerous goods.

Training will cover the following areas:

- General awareness – principles of dangerous goods transport and responsibilities under ADR.
- Function-specific training – tailored to duties such as driver, loader, consignor, or office staff.
- Safety training – hazard awareness, PPE use, spill response, and emergency procedures.
- Security awareness – recognising and responding to potential security risks.

Training shall be refreshed periodically or following any regulatory updates or audit findings. Records of training will be retained for at least six years and made available to employees, auditors, and enforcement authorities on request.

3. Dangerous Goods Safety Adviser (DGSA)

The company has appointed a Dangerous Goods Safety Adviser (DGSA) to oversee compliance with ADR and CDG Regulations. The DGSA shall be consulted at all stages of preparing dangerous goods for transport and notified immediately of any accidents, incidents, or compliance concerns.

The DGSA will carry out annual audits covering training, vehicle compliance, documentation, and adherence to ADR 2025 requirements, including Limited Quantity carriage. An annual DGSA report will be issued, reviewed, and signed by the UK Director. Reports will be retained for five years.

4. Vehicle Equipment and Documentation

All vehicles carrying dangerous goods must carry:

- Transport documentation compliant with ADR 5.4.1
- Instructions in Writing (ADR 5.4.3) in the language(s) understood by the driver
- Required vehicle equipment including fire extinguishers, high-visibility clothing, wheel chocks, warning triangles, gloves, goggles, and spill containment materials
- Vehicle ADR certificate and driver ADR training certificate (where applicable)

Drivers must be trained in the use of the Instructions in Writing and ensure they remain accessible in the cab at all times.

5. Load Security and Segregation

Loads must be secured in accordance with ADR 7.5.7 and the DVSA Load Security Code of Practice. Drivers are legally responsible for ensuring that loads are safely restrained before departure. Incompatible goods must be segregated according to ADR 7.5.2 to prevent dangerous interactions during transport.

6. Security

In line with ADR 1.10, NTS International Express Ltd maintains a Dangerous Goods Security Plan for high-consequence dangerous goods. Any breach or suspected breach of security must be reported immediately to the Transport Office and DGSA. Vehicles carrying dangerous goods must be parked in authorised, secure areas wherever practicable.

7. Use of Employee Vehicles

Only vehicles authorised by NTS International Express Ltd may be used to transport dangerous goods. The carriage of dangerous goods in personal or unauthorised vehicles is strictly prohibited.

8. Postal Restrictions

The transport of dangerous goods by post or similar parcel services is prohibited unless expressly permitted by ADR and postal regulations.

9. Policy Review

This policy will be reviewed annually, or following updates to ADR/CDG regulations or DGSA audit findings.

Document approved by:	
Rebecca Ricketts – DGSA	10/11/2025
Dean Rough - UK Director – NTS	10/11/2025
Reviewed by (to be reviewed annually by senior management / Directors)	
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